

# TEXAS COMMUNITY SOLAR PROGRAM

## CAPACITY CHANGE REQUEST FORM



### Customer Information

Customer's First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
(As it appears on your electric bill)

Customer's Business Name: \_\_\_\_\_ (if applicable)  
(As it appears on your electric bill)

EPE Account Number: \_\_\_\_\_

Service Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
(As it appears on your electric bill)

Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
(If different from service address)

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

### Capacity Selection:

Current number of Kilowatts (kW) subscribed to: \_\_\_\_\_

I would like to:

Increase my capacity subscription OR  Decrease my capacity subscription

By: \_\_\_\_\_ number of kW

Total New Capacity: \_\_\_\_\_ kW

I understand that my monthly payment will change based on my new capacity request. If my capacity increase request is approved but the program is fully subscribed, I agree to be placed on the Community Solar program waiting list. When additional capacity requested becomes available, EPE will notify me to continue the capacity change process. I understand that I have to reply within seven business days after being notified of additional solar capacity availability. I also understand that if I request to decrease my capacity subscription, my request will be processed within three business days.

If I cancel my subscription at any time without any penalties, but will have a limited ability to return to the program at a later date. I understand that the capacity charge will not increase and may decline over time. I understand that my monthly bill credits, consisting of both a generation rate credit and a fuel rate credit, will vary based on the monthly energy production from the Texas Community Solar facility. I have reviewed and understand the terms of El Paso Electric Company's **Schedule No. CS-Community Solar Rate**. I hereby request capacity change under the Community Solar Rate Schedule and agree to be bound by these terms and conditions.

Signature of Subscriber: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Written applications may be submitted by mail or email to El Paso Electric Company, as follows:

Mailing Address: El Paso Electric Company, PO Box 982, El Paso, TX, 79960  
Attention: Community Solar Program (Location 131)  
Email Address: [communitysolar@epelectric.com](mailto:communitysolar@epelectric.com)