



Instructions for Energy Efficiency Identification Notice Form for Distribution Voltage Industrial Customers Pursuant to Title 16 of the Texas Administrative Code (“TAC”) 25.181(w)

Note: This form applies only to a for-profit entity engaged in an industrial process taking electric service at distribution voltage that qualifies for a tax exemption under Tax Code §151.317. Do not use this form if you intend to allow the facilities identified in this notice to participate in any utility-sponsored energy efficiency programs provided by El Paso Electric Company (“EPE”) for the three years following the effective date.

- A. A completed notice form shall consist of the following.
1. A completed Energy Efficiency Identification Notice Form for Distribution Voltage Industrial Customers; and
 2. A copy of the customer’s properly completed and executed Texas Sales and Use Tax Exemption Certification (pursuant to Tax Code §151.317) and a copy of the Cover Letter of the Predominant Use Study, signed and stamped by the professional engineer, (pursuant to TAC, Title 34, Part 1, Chapter 3, Subchapter O, Rule §3.295 (f)(2)17).
- B. The identification notice is limited solely to the metered point of delivery of the industrial process taking place at the consuming facilities. A metered point of delivery is identified by an EPE account number and a unique meter number where the industrial process is taking place.
- C. Eligible meter points are those metered points of delivery for a for-profit entity that is engaged in an industrial process taking electric service at distribution voltage that qualifies for a tax exemption under Tax Code §151.317.
- D. Identification Notices shall be submitted no later than February 1st to be effective for the following program year. For example, the Energy Efficiency Identification Notice Form must be submitted by February 1, 2017 for the qualifying meter point to be effective beginning January 2018 (the following program year).
- E. Identification Notices are effective for a three-year period and must be renewed every three years.
- F. Identification Notices will be treated as confidential, highly sensitive protected material by the utility.
- G. The signed and completed notice shall be submitted to the address below. One form is required for each meter point.

El Paso Electric Company
Energy Efficiency Department, Loc. 125
100 N. Stanton
El Paso, TX 79901

Notification of approval status will be provided via e-mail. For questions or additional information please call: (915)521-4488.



Energy Efficiency Identification Notice Form for Distribution Voltage Industrial Customers

1.	Company Name, as shown on EPE Electric Bill	
2.	Facility Name / Description	
3.	Service Address, as shown on EPE Electric Bill	
5.	EPE Account Number	
6.	Facility Meter Number, shown as MTR# on EPE Electric Bill (Specific to Industrial location)	
7.	Description of Industrial Process at the site	
8.	Facility Contact Person	
9.	Facility Contact Telephone Number	

I certify that the information presented in this Energy Efficiency Identification Notice Form for Distribution Voltage Industrial Customers is correct. I understand that, upon EPE’s acceptance of this notice, the facility identified in this notice will be unable to participate in any energy efficiency programs provided by EPE for the three years following the effective date. Electronic signatures are not accepted.

Signature: Authorized Representative of Industrial Facility **Date**

Printed Name: _____

Title: _____

Phone Number: _____

E-mail Address: _____

(E-mail address necessary for notification of approval status)

Please attach both the applicable *Texas Sales and Use Tax Exemption Certification* and the *Cover Letter of the Predominant Use Study* pursuant to Texas Administrative Code, Title 34, Part 1, Chapter 3, Subchapter O, Rule §3.295 (f)(2)17 to this form. Request will not be processed without these documents.