

EL PASO ELECTRIC COMPANY  
ORIGINAL SAMPLE FORM NO. 31

METER READING (X)  
ARRANGEMENT TO READ

Page 1 of 3

(SEE ATTACHMENT)

EFFECTIVE  
FOR SERVICE ON

JUL 23 1989

Operation of Law

APPROVED  
NEW MEXICO PUBLIC SERVICE COMMISSION

Advice Notice No. 140

Signature/Title *J. M. Lowman*

Vice President

EL PASO ELECTRIC COMPANY  
Continuation of Original Sample Form No. 31

METER READING (X)  
VERIFY ESTIMATED BILL

Page 2 of 3

(SEE ATTACHMENT)

EFFECTIVE  
SERVICE  
FOR \_\_\_\_\_ ON

JUL 23 1989

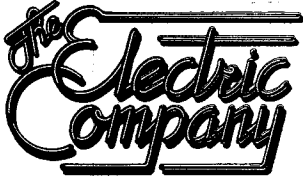
BY Operation of Law

APPROVED  
NEW MEXICO PUBLIC SERVICE COMMISSION

Advice Notice No. 140

Signature/Title *J. M. Lowman*

Vice President



(SAMPLE FORM NO. 31

El Paso Electric Company  
(MESILLA VALLEY DIVISION)  
P.O. BOX 910  
LAS CRUCES  
NEW MEXICO 88004-0910  
(505) 526-5551

MAY 19, 1989

MRS. JOHN DOE  
0000 HUNTINGTON  
LAS CRUCES, N. M. 88001

DEAR MRS. DOE:

IT HAS BEEN BROUGHT TO OUR ATTENTION BY OUR METER READING DEPARTMENT THAT THEY HAVE BEEN UNABLE TO OBTAIN A READING ON YOUR ELECTRIC SERVICE METERS.

WE WOULD APPRECIATE IT IF ARRANGEMENTS WERE MADE TO HAVE YOUR METER READ SO THAT THE ACCOUNT MAY BE BILLED PROPERLY.

ARRANGEMENTS CAN BE MADE BY CONTACTING OUR CUSTOMER SERVICE DEPARTMENT AT 526-5551.

MAY WE HEAR FROM YOU AT YOUR EARLIEST CONVENIENCE.

SINCERELY,

RALPH ORNER  
SUPERVISOR OF METER READERS

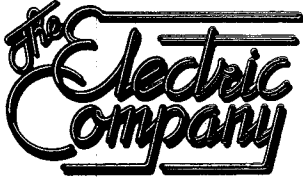
ACCOUNT NO. 0000-0000-01

**EFFECTIVE  
SERVICE**

FOR \_\_\_\_\_ ON

JUL 23 1989  
Operation of Law

BY \_\_\_\_\_  
APPROVED  
NEW MEXICO PUBLIC SERVICE COMMISSION



SAMPLE FORM NO. 31

**El Paso Electric Company**  
(MESILLA VALLEY DIVISION)  
P.O. BOX 910  
LAS CRUCES  
NEW MEXICO 88004-0910  
(505) 526-5551

May 25, 1989

MR. JOHN DOE  
0000 DESERT  
LAS CRUCES, N. M. 88001

DEAR MR. DOE:

FOR THE PAST TWO MONTHS WE HAVE BEEN UNABLE TO READ THE METER FOR YOUR ELECTRIC SERVICE LOCATED AT 0000 DESERT.

WE HAVE BEEN RENDERING ESTIMATED BILLS ON THIS ACCOUNT BASED ON YOUR PREVIOUS CONSUMPTION. WE WOULD APPRECIATE YOUR HELP IN OBTAINING A PROPER READING, SO THAT WE MAY VERIFY THE ACCURACY OF OUR ESTIMATED BILLINGS AND MAKE ADJUSTMENTS IF NECESSARY.

PLEASE CONTACT OUR BUSINESS OFFICE AT 526-5551 SO THAT WE MAY MAKE ARRANGEMENTS WITH YOU TO READ YOUR METER.

MAY WE PLEASE HEAR FROM YOU.

SINCERELY,

RALPH ORNER  
SUPERVISOR OF METER READERS

ACCOUNT NO. 0000-0000-01

EFFECTIVE  
FOR SERVICE ON  
JUL 23 1989  
BY Operation of Law  
APPROVED  
NEW MEXICO PUBLIC SERVICE COMMISSION

EL PASO ELECTRIC COMPANY  
Continuation of Original Sample Form No. 31

METER READING (X)  
DISCONTINUE SELF-READ

Page 3 of 3

(SEE ATTACHMENT)

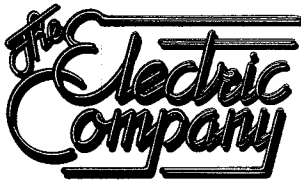
**EFFECTIVE**  
**SERVICE**  
FOR \_\_\_\_\_ ON  
JUL 23 1989  
BY **Operation of Law**  
**APPROVED**  
NEW MEXICO PUBLIC SERVICE COMMISSION

Advice Notice No. 140

Signature/Title



Vice President



El Paso Electric Company  
(MESILLA VALLEY DIVISION)  
P.O. BOX 910  
LAS CRUCES  
NEW MEXICO 88004-0910  
(505) 526-5551

Dear Customer:

El Paso Electric is YOUR energy service company. As such, we strive to provide reliable convenient electrical service every day of the year.

EPE would like to make things easier for you. If circumstances have changed and you would like us to read your meter monthly, (we already audit your meter every six months), we would be happy to do so.

If you choose to remain a "self-read" customer it is very important that we receive your meter card in a timely fashion in order for us to provide accurate billing. If your meter card is late three (3) consecutive times, the Electric Company will have to discontinue your self-reading privileges.

Please take the time to fill out the bottom portion of this letter and return it to us in the enclosed self-addressed stamped envelope. We would like to hear from you.

Sincerely,

Ralph Orner  
Supervisor of Meter Readers

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\_\_\_\_\_ YES! Make it more convenient for me. Send a Meter Reader to read my meter each month.

\_\_\_\_\_ NO. I would like to continue to read my meter because  
\_\_\_\_\_  
\_\_\_\_\_

NAME \_\_\_\_\_

ACCOUNT NO. \_\_\_\_\_

EFFECTIVE

FOR SERVICE \_\_\_\_\_ ON

JUL 23 1989

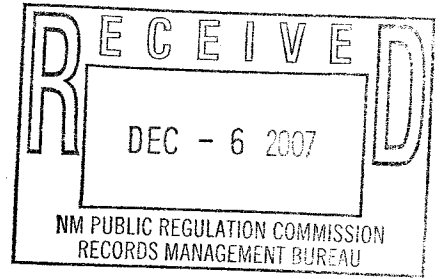
Operation of Law

APPROVED

NEW MEXICO PUBLIC SERVICE COMMISSION

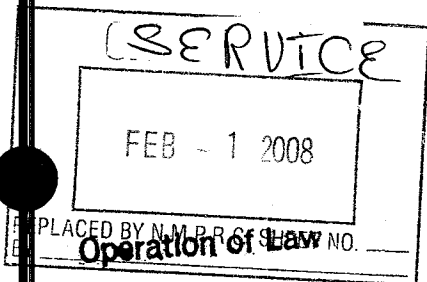
EL PASO ELECTRIC COMPANY  
FIRST REVISED SAMPLE FORM NO. 32

ALTERNATE TIME-OF-USE SERVICE AGREEMENT



Page 1 of 1

(SEE ATTACHMENT)



Advice Notice No. 202

Signature/Title David G. Carpenter  
David G. Carpenter  
Vice President-Corporate Planning  
and Controller

**EL PASO ELECTRIC COMPANY  
ALTERNATE TIME-OF-USE SERVICE AGREEMENT**

Name \_\_\_\_\_ Account No. \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Work Phone \_\_\_\_\_

This agreement is made by and between the El Paso Electric Company, hereinafter called the "Company", and \_\_\_\_\_ hereinafter called the "Customer."

Pursuant to the Company's Alternate Time-of-Use Rate Rider in tariff Rate No. 1, Residential Service Rate, the Company offers an optional residential electricity service known as Alternate Time-of-Use (TOU). Under TOU, a new meter will be installed at the Customer's location that allows the Customer to pay for electricity based on the time of day it is used. The TOU Rate Rider is not available for the Residential off-peak Water Heating Service.

Upon entering into this agreement with the Company to utilize TOU, the Customer's current meter will be replaced by the Company with a meter that records the amount of electricity used during two mutually-exclusive time periods. These periods are an on-peak period of 10 a.m. to 8 p.m. **MOUNTAIN STANDARD TIME (MST)**, Monday through Friday, and an off-peak period that includes all other hours not covered in the on-peak period plus weekends. The Customer agrees to pay for electricity used during the aforementioned time periods at the rates specified in the Company's Alternate TOU Rate Rider. The Customer also agrees to pay a \$6.00 monthly customer charge as stated in the Alternate TOU Rate Rider.

X

The Company agrees to pay costs directly associated with the purchase, installation and routine maintenance of the TOU meter.

The Customer hereby agrees to grant the Company, its employees, or their contractors the right to install, remove, repair, and inspect the equipment necessary to meter electrical TOU at the above-stated residential address.

The Customer agrees to provide access to the Company at reasonable times to install, repair, and inspect the TOU equipment and to read the meter. Furthermore, the Customer agrees not to unreasonably harm, damage, or interfere with the TOU equipment so as to ensure continuous and accurate data acquisition and to notify the Company of any known damage to the equipment. The Customer agrees to provide the Company with access to the TOU meter to obtain monthly meter readings in accordance with the Company's meter reading schedule. The Customer understands that failure to provide such access will subject the Customer to removal from the TOU rate.

In accordance with the Company's Alternate TOU Rate Rider, the Customer agrees to remain on the TOU rate for a minimum of eighteen (18) months. At any time after the initial eighteen (18) month period, the Customer may request removal from the Alternate TOU rate. Customer agrees that TOU billing will become effective on the meter reading date following installation of the TOU meter. The Customer understands that to take service under the TOU rate, the



Customer's electric service account must be current with no outstanding amount due, and no other alternative billing procedures can be utilized.

A Company Representative has explained to the Customer, in person, the TOU billing mechanism, TOU rate structure, and a facsimile of the Customer's bill. The Customer agrees to complete and return to the Company responses to written Residential Surveys before TOU meter installation and periodically thereafter, when such survey is supplied by the Company.

THE COMPANY IS NOT RESPONSIBLE FOR ANY CONSEQUENCES OF ANY INCREASE IN THE CUSTOMER'S MONTHLY BILL THAT ARE DUE SOLELY TO THE CUSTOMER'S TIMING OF ELECTRICITY CONSUMPTION PATTERNS.

\_\_\_\_\_  
Customer

\_\_\_\_\_  
Company Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

